

### 2025 TSDA IN-TRAINING EXAM FOR CARDIOTHORACIC SURGERY RESIDENTS

### **General Information & Registration Instructions**

### Read carefully and retain this information for future reference.

It is IMPERATIVE that program directors and coordinators follow the specific instructions that are provided in this document. **Following any other method threatens the confidentiality and security of the exam.** 

### It is essential that you follow the steps outlined in this document. It may not be possible to reverse errors made during the registration process, including purchasing the wrong exam product and refunds.

Registering residents and fellows for the TSDA-ITE requires payment with a credit card. Checks are not accepted. If your hospital/institution cannot provide a credit card for this purpose and a personal credit card must be used, it is the Program Director's responsibility to use their personal card and seek reimbursement from their hospital/institution.

Access to the TSDA-ITE will be available in Oasis for 24 hours on either February 8, 2025 or February 15, 2025, beginning at 12:00 a.m. U.S. Central Time through 11:59 p.m. U.S. Central Time. Test-takers will have five hours to complete the exam once it is launched; it is at the program director or proctor's discretion whether to enforce a time limit within that five-hour window.

The TSDA-ITE must be administered and taken at the program training site and must be actively proctored; access from a remote site will disqualify the examinee.

The 2025 TSDA-ITE will be administered, and registration will be processed via the LMS site Oasis. TSDA Headquarters will not collect examinee registration materials for the TSDA-ITE (except for a proctor Letter of Agreement); all examinee registration will be handled within Oasis by program directors or coordinators. Programs will pay for registration in Oasis, and only credit cards will be accepted.

Records for current U.S. CT surgery residency programs exist in Oasis. In addition, records for Canadian and other international programs that have previously registered for the TSDA-ITE exist in Oasis. Each program's account allows access for their respective program director and program coordinator. Please note that program directors and coordinators are referred to as "coordinators" within their institutional record in Oasis.

### **Registering Coordinators and Directors for the TSDA-ITE**

To access the Oasis site for registration, coordinators and/or directors will need to use the following link: <u>https://exams.tsda.org</u>.

TSDA THORACIC SURGERY DIRECTORS ASSOCIATION	
Welcome to TSDA Exam Site	
Please use your login and password that was provided to you, to access TSDA's exam site. If you need assistance logging in, contact the TSDA team at 312.202.5854, or email tuda@tsda.org.	Email Password Login Create Account Forgot Password
	Coasis-

- Email: the program director or program coordinator email address on file with TSDA
- Password
  - Option #1

For any program director or coordinator who has <u>not</u> previously accessed the TSDA-ITE Oasis site, your password is Password1 (default for initial login, users will be forced to change their password from Password1 to the password of their choice.)

Option #2

For any program director or coordinator who has previously accessed the TSDA-ITE Oasis site, you created a new password at the time of your initial login. If you don't remember your password, please click the "Forgot Password" link located below the "Login" button on the TSDA exam site homepage.

(Please keep all log in information confidential and do not share your password). **TSDA Headquarters does not maintain user passwords.** 

If you have trouble logging in to Oasis as a program director or coordinator, it may be that TSDA does not have the most current contact information for your program on file. Please contact the TSDA office at <u>tsda@tsda.org</u> for assistance.

### Below are steps for registering test-takers for the TSDA-ITE.

### Step #1A Adding New Users and Registering Test Takers

TSDA THORACIC SURGERY DIRECTORS ASSOCIATION

Program directors or coordinators are required to create an account\* in Oasis for each resident/fellow at their program/institution who will take the 2025 TSDA-ITE.

\*Exception: If a program director or coordinator previously created an account for a resident/fellow at their program/institution who took last year's exam, and this same resident/fellow will be taking the 2025 TSDA-ITE, it's <u>not</u> necessary to create a new account for this test taker. For residents with existing accounts in Oasis, please see Step #1B.

# All test taker accounts and user profiles must be created in Oasis by Monday, February 3, 2025.

A. To create a new account, click on the blue "New User" button on the right-hand side of the page. On the next page, complete the following required "Basic Info" fields:

			👌 Gracie Martin 👻
🖗 Courses			
Courses	TSDA / Users		
📩 Users	TSDA		
Vouchers			Filter By Last Login: All Year
	User Name	User Email	Last Login Date Completed

- First Name
- Last Name
- Full Name
- Email Address
- Password (the password must be retained by the coordinator/director—TSDA Headquarters does not maintain user passwords. Each resident must have their own unique password.)

#### TSDA THORACIC SURGERY DIRECTORS ASSOCIATION

			🕚 Gracie Martir
😂 Courses	Institution: TSDA / New User		
🖁 Users	Institution: TSDA		
Vouchers	New User Upload Users		
	Basic Info		
	First Nam	e First Name	
	Last Nam	e Last Name	
	Full Nam	e	
		e Full Name	This is used on your certificate.
	Email Addres	email/login	
	Passwor	d Password	
		Require password change? No	

Test takers will need their email address and password to login to the Oasis site on exam day; **DO NOT PROVIDE TEST TAKERS WITH THEIR LOGIN PASSWORD UNTIL THE EXAM IS READY TO BE LAUNCHED BY THE PROCTOR.** If the exam is proctored by someone other than the program director or coordinator (i.e., a faculty member), test taker log in information must be provided to the proctor before exam day; please ask proctors to review this important information and consult the 2025 ITE page of TSDA.org.

- B. Complete the required "User Profile" fields (these questions serve as registration data required by TSDA and are required for post-exam results reporting).
  - Examinee Role
  - Postgraduate Year (PGY)
  - Program Type
  - Anticipated Training Completion Date
  - Residency Country

After completing the required "User Profile" fields, select the blue "Save" button at the bottom of the page.

Indicates	required field
Examinee	Role*
	© CT Surgery ITE: General Surgery Resident
	© CT Surgery ITE: Canadian CT Surgery Resident
	CT Surgery ITE: U.S. CT Surgery Resident (ACGME-accredited position)
	CT Surgery ITE: U.S. CT Surgery Resident (Non-ACGME-accredited position)
	O CT Surgery ITE: U.S. CT Surgery Fellow (completed a CT surgery residency program and enrolled in a fellowship at a hospital/institution with an ACGME-accred
	ch augery residency program) surgery residency program)
	CT Surgery ITE: International CT Surgery Resident (Training outside of U.S. and Canada)
	Congenital ITE: U.S. Congenital Cardiac Surgery Fellow (ACGME-accredited position)
	Congenital ITE: U.S Congenital Cardiac Surgery Fellow (Non-ACGME-accredited position)
	Congenital ITE: U.S. Congenital Cardiac Surgery Fellow at non-ACGME accredited program
	0
	Congenital ITE: U.S. CT Surgery Resident who accepted a congenital cardiac surgery fellowship position at an ACGME-accredited congenital cardiac surgery pro
	O Other
	text response
Postgradu	uate Year (PGY)*
	© PGY1
	© PGY2
	© PGY3
	© PGY4
	© PGY5
	© PGY6
	© PGY7
	© PGY8
	© PGY9
	Residency Year 1 (International Program)
	Residency Year 2 (International Program)
	Residency Year 3 (International Program)
	Residency Year 4 (International Program)
	Residency Year 5 (International Program)

The PGY level entered will be used in comparative reports once the exam has closed. It is the responsibility of the program director or coordinator to identify a test taker's level of training, and it is imperative that this information is correctly entered into Oasis. **TSDA Headquarters does not dictate or oversee test taker training levels, nor can it make changes on behalf of a program.** 

### Step #1B Updating Profiles for Users with Existing Accounts in Oasis

Users (residents/fellows) with existing accounts in Oasis who will be taking the 2025 TSDA-ITE are <u>required</u> to have an updated user profile completed on their behalf by the program director or coordinator. To ensure a smooth launch on exam day, program coordinators should confirm user email addresses for residents taking the 2025 exam and update each resident's account with a new password of the coordinator's choosing. User passwords must be retained by the coordinator/director—**TSDA Headquarters does not maintain user passwords.** Each resident must have their own unique password. Updating the user profile ensures current/accurate registrant data will be collected.

Test takers will need their email address and password to login to the Oasis site on exam day; **DO NOT PROVIDE TEST TAKERS WITH THEIR PASSWORD UNTIL THE EXAM IS READY TO BE LAUNCHED BY THE PROCTOR.** If the exam is proctored by someone other than the program director or coordinator (i.e., a faculty member), test taker log in information must be provided to the proctor before exam day; please ask proctors to review this important information and consult the <u>2025 TSDA-ITE page of TSDA.org</u>.

To update the user profile for a user (resident/fellow) with an existing account, click on the user's name from the coordinator's institution home page.

Courses	The Best Residency Program	/ Users			
Users	The Best Residency Progr	am			
Vouchers					New User
rouciicio					
FOUCHERS			Filte	r By Last Login: Not	Yet Logged In 🔹
TORGICI S	User Name	User Email	Filte Last Login Date	r By Last Login: Not	Yet Logged In 🔻
POLICIA	User Name	User Email			Yet Logged In



On the next page click on the "User Profile" tab at the top of the page.

urses		
ers	The Best Residency Program / Users / Jane Doe User Info / User Profile    User Progress	
uchers	User Info	Toolbox
	Name Jane Doe	
	Email stsa@stsa.org	Impersonate
	Institution Enrolled In The Best Residency Program	
	Require ADA Accommodation 🗶	Disable
	Receive Email 🖌	

On the "User Profile" page, click on the "Edit" button the bottom of the page.

_			🚺 Goldie Hawn 👻
urses	The Best Residency Program / Users / Jane Doe		
ers	User Info User Profile User Progress		
uchers	Examinee Role	Other: (No Response Yet)	
	PGY	Other: (No Response Yet)	
	Training Pathway	Other: (No Response Yet)	
	Anticipated Training Completion Date	Other: (No Response Yet)	
	Residency Country	Other: (No Response Yet)	
	If your residency country was not listed, please enter below	(no response yet)	

On the next page, complete all questions/fields on behalf of the resident/fellow and select the "Update" button at the bottom of the page.



Courses	The Seat Residency Program / Users / John Doe
Users	
	User Profile User
Vouchers	Bachister required held
	O CT Surgery ITE: General Surgery Resident
	O CT Surgery ITE: Canadian CT Surgery Resident
	🖶 CT Surgery (TE: U.S. CT Surgery Resident (ACGME-eccredited position)
	O CT Surgery ITE: U.S. CT Surgery Realdent (Non ACGME-accredited position)
	O CT Surgery (TE: U.S. CT Surgery Fellow (completed a CT surgery residency program and enrolled in an advanced fellowship at a hospital/inatibution with an ACBME-accredited CT surgery residency program)
	O CT Surgery (TE: International CT Surgery Resident (Training outside of U.S. and Canada)
	O Congenital ITE: U.S. Congenital Cardiac Surgery Fellow (ACGME-accredited position)
	O Congenital ITE: U.S. Congenital Cardiac Surgery Fellow (Von ACGME-eccredited position)
	O Congenital ITE: U.S. Congenital Cardiac Surgery Fellow at Non ADBME- accredited program
	O Congenital ITE: U.S. CT Surgery Resident who accepted a congenital cardiac surgery fellowship position at an ADSME-accredited congenital cardiac surgery program
	O Congenital ITE: International Congenital Cardiac Surgery Fellow at AOSHE-accredited program O Congenital ITE: International Congenital Cardiac Surgery Fellow at Non AOSHE-accredited program
	O Ober
	buch response
	Postgraduate Year (PGY)*
	O PGY1
	O PGVz
	O PGY4
	O Ports
	Pore
	O P017
	O Poix
	O PGtp O Residency Year 1 (International Program)
	O Residency (ser 1 (international Program) O Residency (ser 2 (international Program)
	O Residency Year 3 (International Program)
	O Residency Year 4 (International Program)
	O Residency Year 3 (International Program)
	O Residency Year 6 (Internetional Program)
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esidency Country	· · · · · · · · · · · · · · · · · · ·
	○ Canada
	○ Kenya
	○ Singapore
	O Lebanon
	Other
	200 0 80.0
	(No Response Yet)
your residency c	ountry was not listed, please enter below
	Cancel Up

The PGY level entered will be used in comparative reports once the exam has closed. It is the responsibility of the program director or coordinator to identify a test taker's level of training, and it is imperative that this information is correctly entered in Oasis. **TSDA** *Headquarters does not dictate or oversee test taker training levels, nor can it make changes on behalf of a program.* 

\*Note: Coordinators cannot delete user accounts; however, they can disable a user.

### **Disabling Existing Oasis User Accounts**

Those with a "Coordinator" role in Oasis (including Program Directors and Program Coordinators) cannot "Delete" existing user/resident accounts for current or former examinees enrolled in their institution record in Oasis. However, Oasis Coordinators can "Disable" an existing Oasis user account for a resident enrolled in their institution. If an existing user/resident account in Oasis is "Disabled" by an Oasis Coordinator, this action would make it so the user could no longer access the Oasis site. **Disabling a user would <u>not</u> affect any prior ITE results data tied to the institution or to the disabled user/resident.** Oasis Coordinators can also "Enable" accounts that had been "Disabled" should the need arise.

• To "Disable" an existing Oasis user account, click on the user's name from the coordinator's institution home page.

	sidency Program / Users sidency Program	Coldie Hawr
Users     Users     Vouchers		
Vouchers	sidency Program	
User Name		Filter By Lact Logist Mat Vat Lange day
UserName		Filter By Last Login: Not Yet Logged In 🔻
	User Email	Last Login Date Completed
Jane Doe	stsa@stsa.org	Not Yet Logged In 0 Impersonate
Johneve	wts@wtsnet.org	Not Yet Logged In 0 Impersonate

• On the next screen select the "Disable" button to the right of the "User Info".

## TSDA THORACIC SURGERY DIRECTORS ASSOCIATION

ourses	The Best Residency Program / Users / Jane Doe	
Isers	User Info User Profile User Progress	
ouchers	User Info	Toolbox
	Name Jane Doe	
	Email stsa@stsa.org	Impersonate
	Institution Enrolled In The Best Residency Program	Impersonate
	Require ADA Accommodation 🗙	Disable
	Receive Email 🖌	Edit

• To reverse this action, click on the user's name from the coordinator's institution home page.

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					🚯 Goldie Hawn
					· ·
🖗 Courses	The Best Residency Progra	am / Users			
🛃 Users	The Best Residency Pro	ogram			
Vouchers					New User
Vouchers Vouchers			Filte	r By Last Login: N	New User
Vouchers	User Name	User Email	Filte Last Login Date	r By Last Login: N Completed	
Vouchers	User Name	User Email			
Vouchers			Last Login Date	Completed	ot Yet Logged In 🔻

• On the next screen select the "Enable" button to the right of the "User Info".

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		🚺 Goldie Hawn 👻
🖑 Courses	The Best Residency Program / Users / Jane Doe	
占 Users	User Info User Profile User Progress	
Vouchers	User Info	Toolbox
	Name Jane Doe	
	Email stsa@stsa.org	Impersonate
	Institution Enrolled In The Best Residency Program	
	Require ADA Accommodation 🗙	Enable
	Receive Email 🖌	
		Edit

### <u>Step #2</u>

### **Purchasing Vouchers and Processing Payments**

After adding test taker information and completing the profile questions for each test taker, the next step is to purchase a voucher for a specific exam date and related registration fee. **All vouchers must be purchased by Monday, February 3, 2025.** 

### Exam products must match examinee role.

Example:

Examinee Role	Exam Product
U.S. CT Surgery Residents/Fellows at	2025 TSDA-ITE-U.S. CT Residents/Fellows-
ACGME-program	February 8 (Price \$375 U.S.)
Canadian Surgery Resident	2025 TSDA-ITE-Canada-CT
	Residents/Fellows-February 8 (Price \$375
	U.S.)

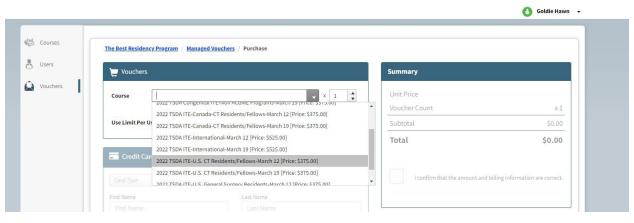
It may not be possible to reverse errors made during the registration process, including purchasing the wrong exam product and issuing refunds.

Exam vouchers must be purchased by the program director or coordinator using their own account. DO NOT LOG IN AS A RESIDENT OR IMPERSONATE A TEST TAKER'S ACCOUNT TO PURCHASE A VOUCHER, which could disrupt the integrity of the exam and lead to a potential security breach.

		🚯 Goldie Hawn 👻
Courses Courses Users Vouchers	The Best Residency Program / Managed Vouchers The Best Residency Program Currently you don't have any vouchers, please click on Purchase Voucher button to buy new voucher.	Purchase Voucher

- On the top left-hand side of the page, click "Vouchers" (open envelope icon).
- On the next page, click on the blue "Purchase Voucher" button on the top righthand side of the page.
- Select any one of the following options listed in the "Course" drop-down menu:
- > 2025 TSDA-ITE-Canada-CT Residents/Fellows- February 8 (Price: \$375 U.S.)
- > 2025 TSDA-ITE-Canada-CT Residents/Fellows -February 15 (Price: \$375 U.S.)
- 2025 TSDA-ITE-International-February 8 (Price: \$525 U.S.) [Outside U.S. & Canada]
- 2025 TSDA-ITE-International-February 15 (Price: \$525 U.S.) [Outside U.S. & Canada]
- > 2025 TSDA-ITE-U.S. CT Residents/Fellows-February 8 (Price: \$375 U.S.)
- > 2025 TSDA-ITE-U.S. CT Residents/Fellows-February 15 (Price: \$375 U.S.)





• Next, input the number of vouchers to be purchased (equal to the number of test takers on that exam date). **IMPORTANT**: Vouchers can only be used for the date of the exam purchased (e.g., March 11 exam vouchers can only be used on March 11 and cannot be used for any other exam on any other exam date)

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 If a program registers some test takers for February 8, 2025 and others for February 15, 2025, two separate transactions are required. For example, five vouchers can be purchased for the February 8, 2025 exam. Once this transaction is processed, a new, separate transaction for February 15, 2025 can be conducted.

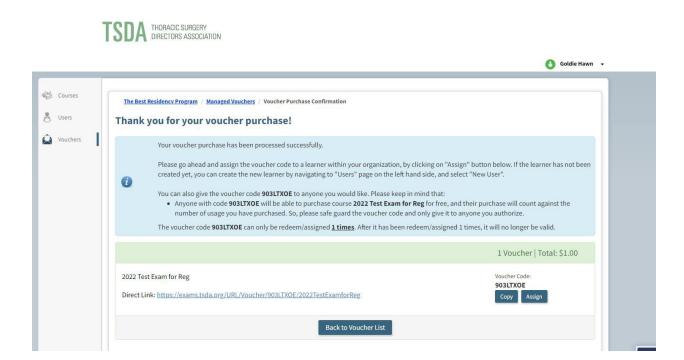
5	The Best Residency Program / Managed Vouchers / Purchase		
	📜 Vouchers	Summary	
s	Course	Unit Price	
		Voucher Count	×2
	Would you like   1 voucher that can be used 2 times  2 vouchers, each can be used only once	Subtotal	\$0.00
	C 2 voluciers, each can be used only once	Total	\$0.00
	Use Limit Per User Leave empty if it is unlimited		
		I confirm that the amount a	nd billing information are correct
	Credit Card Info		in printy mornation are correct

• Next, select how vouchers will be designated. Select one voucher that can be used multiple times.

\*Disregard "Use Limit Per User" box below the Course drop-down menu. This item does not apply to TSDA.

		Coldie H
The Best Residency Program / Managed Youchers / Purchase		
📜 Vouchers	Summary	
Course Select Courses	🔹 x 1	
	Voucher Count	X
Use Limit Per User Leave empty if it is unlimited	Subtotal	\$0.0
	Total	\$0.0

- Next, enter payment information by selecting the credit card type in the dropdown menu (Discover, MasterCard, Visa).
- Enter the first and last name of the credit card holder.
- Enter the credit card number, CVV2 number, expiration date, and billing address.
- Confirm the amount on the right side of the screen, click the "I confirm that the amount and billing information are correct" box.
- Click on the blue "Confirm Payment" button.
- Upon completion of the purchase, a voucher code will appear on the next page. An additional purchase will result in a different voucher code.



 A confirmation message for each voucher purchase will be emailed to the program director or coordinator who made the purchase in Oasis. A receipt will be attached to the message. "TSDA" (tsda@tsda.org) will be listed in the "From" field of this message. Please note that voucher codes will not be included with confirmation messages. Oasis coordinators can view their program's voucher code(s) by logging in to Oasis and clicking the "Voucher" link on the left side of the page.

Purchase Confirma	tion for Dummy Exam Vouchers					
TSDA <tsda@t To • Martin, Gra</tsda@t 		← Reply	≪ Reply All	→ Forward	ij	····
<ol> <li>If there are problems with</li> </ol>	how this message is displayed, click here to view it in a web browser.					
VoucherPurchase_64 70 KB	172820787.pdf 🗸					
CAUTION: This email origination content is safe.	ated from outside of the organization. Do not click links or open attach	ments unless	you recognize t	he sender and l	know th	e
	Dear Gracie Martin,					
	Thank you for your voucher purchase of Dummy Exam (x	: 1) for \$1.0	0.			
	Attached to this message is a receipt in pdf format.					
	Click on the "View Voucher(s)" button below to view the v to your purchase.	oucher cod	le assigned			
	View Voucher(s)					
	Sincerely,					
	TSDA					

- In addition, a separate confirmation message noting the payment transaction will be sent via email from the credit card processor, Authorize.Net. Please retain these messages for future reference.
- If a voucher is purchased on behalf of a test taker for the February 8, 2025 exam date, and a test taker is not able to sit for the exam on February 8, 2025, they will not be able to use the February 8, 2025 voucher code for any other date. Please contact TSDA Headquarters to discuss rescheduling options should this occur at your institution. The exam is only available on February 8, 2025 and February 15, 2025; alternative dates are available only under rare circumstances that must be pre-approved by TSDA Headquarters.

Continue to next page.

### Step #3 Assigning Vouchers to Specific Test Takers

• On the Voucher Purchase Confirmation page, there will be a blue button that reads, "Assign" located on the bottom right-hand side of the page.

		Goldie Hawn
The Best	Residency Program / Managed Vouchers / Voucher Purchase Confirmation	
Thank	you for your voucher purchase!	
1	Your voucher purchase has been processed successfully.	
0	Please go ahead and assign the voucher code to a learner within your organization, by cli created yet, you can create the new learner by navigating to "Users" page on the left hanc You can also give the voucher code 903LTXOE to anyone you would like. Please keep in m • Anyone with code 903LTXOE will be able to purchase course 2022 Test Exam for Re number of usage you have purchased. So, please safe guard the voucher code and d	d side, and select "New User". hind that: <b>sg</b> for free, and their purchase will count against the
	The voucher code 903LTXOE can only be redeem/assigned 1 times. After it has been rede	eem/assigned 1 times, it will no longer be valid.
		1 Voucher   Total: \$1.00
	st Exam for Reg nk: <u>https://exams.tsda.org/URL/Noucher/903I.TXOE/2022TestExamforReg</u>	Voucher Code: 903LTX0E Copy Assign

• After clicking the "Assign" button, a window will appear that includes test taker names who are assigned to your program/institution. Select the box to the left of each test taker's name who will be using the voucher you purchased to access the 2025 TSDA-ITE on exam day.

0		
0	Jane Doe	stsa@stsa.org
	John Doe	wts@wtsnet.org
	Susie Smith	corigel@tsda.org
	₩ < 1 > ₩ Page size: 10 ▼	3 items in 1 page

• After selecting all the test takers who will be using the voucher you purchased, click the "Assign Voucher" button on the bottom of the window to finalize the step.

ssign Voucher Code [903LTXOE]	
0	
Jane Doe	stsa@stsa.org
John Doe	wts@wtsnet.org
<ul> <li>Susie Smith</li> </ul>	corigel@tsda.org
H I H Page size	e: 10 • 3 items in 1 p
	Cancel Assign Voucher Assign Voucher & Notify Use
	Assign Voucher Code 903LTXOE

• If more than one voucher has been purchased by the coordinator for the exam, please follow the assigning voucher instructions for each separate voucher.

### <u>Exam Day</u>

### Instructions for Accessing Oasis Site on February 8, 2025 or February 15, 2025

## REMINDER: DO NOT PROVIDE TEST TAKERS WITH THEIR LOGIN PASSWORDS UNTIL THE EXAM IS READY TO BE LAUNCHED BY THE PROCTOR.

## On exam day, proctors should allow up to 20 minutes for test takers to login to the Oasis site, access the exam and begin the exam.

Prior to logging in to the Oasis site, proctors will provide each test taker with the following that will provide access to the exam:

- their login credentials (email and password),
- the exact name of the exam that was purchased,

Login credentials for test takers were created by the program director or coordinator at the time of registration. It is the program coordinator's responsibility to provide the above bulleted information to the proctor. Proctors should confirm they have this information is available prior to the start of the exam.

Test takers will use the following link on exam day: <u>https://exams.tsda.org</u>.

hireshy .		
TSDA THORACIC SURGERY DIRECTORS ASSOCIATION		
	Welcome to TSDA Exam Site	
Please use your login and password that was provided to contact the TSDA team at 312.202.5854, or email tsda@ts	you, to access TSDA's exam site. If you need assistance logging in, da.org.	Email Password Login Create Account Forgot Password
		Consis-

Test takers will enter the following login details:

- Email (email address entered by coordinator at time of registration)
- Password (created by coordinator at the time of registration)
- Once logged in to the Oasis site, test takers will select the exam that was purchased by the coordinator (e.g., 2025 TSDA-ITE-U.S. CT Residents/Fellows-February 8, 2025). Proctors should confirm they have the exam name of the exam that was purchased.

_		John Smith
My Courses	My Learning Resources	
🖌 Self-Report	Available My Courses	
Transcript	2022 TSDA Congenital ITE-ACGME Programs-March 19	۹
	Assessment Available on March 19, 2022 \$0.00 Expires on 03/19/2022	
	2022 TSDA Congenital ITE-Intl Fellows at ACGME Programs-March 19	۹
	Assessment Available on March 19, 2022 \$375.00 Expires on 03/19/2022	
	2022 TSDA Congenital ITE-Non ACGME Programs-March 19	۹
	Assessment Available on March 19, 2022 \$375.00 Expires on 03/19/2022	
	2022 TSDA ITE-U.S. CT Residents/Fellows-March 12	(1)
	Assessment Available on March 12, 2022 \$375.00 Expires on 03/12/2022	
	2022 TSDA ITE-U.S. CT Residents/Fellows-March 19	8
	Assessment Available on March 19, 2022 \$375.00 Expires on 03/19/2022	
	2022 TSDA ITE-Canada-CT Residents/Fellows-March 12	۵
	Assessment HAvailable on March 12, 2022 \$375.00 Expires on 03/12/2022	•
	2022 TSDA ITE-Canada-CT Residents/Fellows-March 19	<b>a</b>

• Test takers will be directed to a new page with a "Progress" box located at the top left of the page. To begin the exam, test takers must click the "Start Exam" button located in bottom of the box.

Courses	Ny Courses / 2022 Test Exam for Reg / Attempt 1 of 1 2022 Test Exam for Reg	
Courses	Click the "Start Button" to begin.	
nscript	C Progress	
	0/2	
	0/2	
	questions	
	0% completed	
	Start Exam	
	Questions	

 For residents who will take the TSDA-ITE at a program/institution outside of their home institution, it is necessary for the test taker's home institution coordinator to complete their registration in Oasis. The test taker's home institution coordinator MUST provide the test taker's login credentials (email address and password), and the name of exam purchased to the coordinator at the institution where the exam will be taken. Coordinators from institutions where this applies are responsible for communicating with each other to ensure a smooth exam day for test-takers.

THE CONTENT OF THE EXAM MUST REMAIN CONFIDENTIAL. DO NOT PROVIDE TEST TAKERS WITH THEIR LOGIN PASSWORDS TO ACCESS THE EXAM UNTIL THEY ARE SEATED AT A COMPUTER AND READY TO TAKE THE EXAM ON THEIR DESIGNATED EXAM DAY.

### Who Can Register for the TSDA-ITE?

- **Cardiothoracic Surgery Residents:** Those who are currently enrolled in a traditional, an integrated or a combined 4/3 ACGME-accredited cardiothoracic surgery residency program, or the Canadian equivalent. The ACGME RRC for Thoracic Surgery expects thoracic surgery programs to require that residents use a widely accepted examination (e.g., Thoracic Surgery In-Training Examination) as a measure of resident performance.
  - o Traditional U.S. residents: PGY 6, 7, or 8
  - o Integrated U.S. residents: PGY 1, 2, 3, 4, 5, 6, 7 or 8
  - Combined 4/3 U.S. residents: PGY 4, 5, 6, 7
  - Canadian residents: PGY 1, 2, 3, 4, 5, or 6
- Fellows: Those who have *completed* their cardiothoracic surgery residency program and are enrolled in an advanced fellowship (ACGME-accredited or non ACGME-accredited) at a hospital/institution with an ACGME-accredited cardiothoracic surgery residency program. This registration category is optional, and fellows will be registered for the TSDA-ITE at the discretion of their Program Director.
  - Fellows: PGY 9, Other
- International Residents (outside U.S. and Canada): Residents who are enrolled in an accredited cardiothoracic surgery program outside the U.S. or Canada.
  - o R1, R2, etc.

### **Proctor Responsibilities**

Programs are required to submit a completed <u>Letter of Agreement</u> confirming who will proctor the exam. The TSDA-ITE must be administered and taken at the program training site and must be actively proctored; access from a remote site will disqualify the examinee.

If the Program Director is unable to proctor the exam, they must assign a member of the CT surgery residency program department (faculty or staff member) to administer and proctor the exam in lieu of the Program Director.

TSDA has in place mechanisms whereby potential cheating can be identified and it is imperative that proctors safeguard the exam environment to ensure there are no security breaches.

Proctors are responsible for:

- administering, proctoring, and maintaining a secure environment for the duration of the examination;
- reading aloud the Proctor Announcement at the start of the exam period;
- being present for the duration of the exam;
- collecting and holding test taker electronic devices, including but not limited to smart phones and tablets;
- ensuring test takers do not access the Internet during the exam period; and
- ensuring test takers log out of Oasis and returning electronic devices at the conclusion of the exam.

If youy program chooses to have more than one proctor, perhaps due to social distancing guidelines or other reasons, please submit a Letter of Agreement for each proctor, and ensure that each proctor reads aloud the exam guidelines noted in this document.

Program directors or coordinators, who are serving as proctors, have the ability to follow a test taker's progress on exam day by logging into the Oasis site.

• Once logged in to Oasis, directors or coordinators must first select a test taker's name from the coordinator's institution home page.

#### TSDA THORACIC SURGERY DIRECTORS ASSOCIATION

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Vouchers					New User
			Filte	r By Last Login: All	Year 🔻
	User Name	User Email	Last Login Date	Completed	
	Jane Doe	stsa@stsa.org	Feb 12, 2021	1	Impersonate
	John Doe	wts@wtsnet.org	Not Yet Logged In	Q	Impersonate
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• On the next screen, select the "User Progress" tab.

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<ul> <li>Courses</li> <li>Users</li> <li>Vouchers</li> </ul>	The Best Residency Program / Users / Jane Doe User Info User Info Name Jane Doe Email stsa@stsa.org Institution Enrolled In The Best Residency Program Require ADA Accommodation X Receive Email 🖌	Toolbox Impersonate Disable
		Powered By

• The next screen will show the test taker's progress on exam day.

#### TSDA THORACIC SURGERY DIRECTORS ASSOCIATION

	The Best Residency Program / Users / Jane Doe		
Users	User Info User Profile User Progress		
Vouchers	Course Name	Progress	Status
	2021DummyExam	25%	In Progress
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\***Note:** Faculty or other staff members, who are serving as proctors, have the ability to follow a test taker's progress on exam day. They will need to login to Oasis using a program director or coordinator's credentials (email & password).

### Proctor Announcement:

### To be read in the exam room prior to launching the TSDA-ITE

TSDA In-Training Exam test takers are prohibited from having on their person or consulting electronic devices for the duration of the exam. This includes, but is not limited to, smart phones, smart watches, tablets, or the Internet. Any test taker identified as having consulted or referenced, or even having any electronic device, will be prohibited from completing the exam, removed from the exam room, and the issue will be addressed by the exam proctor, the test taker's program director, and the TSDA In-Training Exam Committee.

### **Performance Reports/Comparative Results**

Test Takers no longer receive immediate feedback on their performance (raw score, etc.).

Following the exam, program directors and coordinators may log in to Oasis to view their program's test taker results, which will include high-level and detailed results for test takers at their institution.

### **System Requirements for Online Testing**

TSDA will be utilizing Oasis to administer the 2025 TSDA-ITE on February 8, 2025 and February 15, 2025. It is the responsibility of the Program Director, Program Coordinator and/or proctor to ensure their institution's operating system will function properly on exam day. The Program Director, Program Coordinator and/or proctor should review the **System Requirements for Online Testing** below, share with their institution's IT administrator, and ensure that all of the necessary equipment, Internet, firewall and other requirements are met.

The following system specifications will provide the best online testing experience. The specifications which must be met are noted with an asterisk. All other specifications are recommendations.

### System Requirements for Online Testing:

### Windows Computers:

Supported Browser*:	Chrome 95 or higher preferred. Latest version of FireFox or IE Edge is also compatible.
Operating System:	Windows 10 and above
Processor:	233 MHz or higher Intel Pentium/Celeron family, or AMD K6/Althlon/Duron family; or compatible processor
RAM:	128 MB or higher
Display*:	1024 x 768 with 16-bit color or higher
Internet Connection:	High-Speed Internet connection

### **Macintosh Computers:**

Supported Browser*:	Apple Safari 14.0 or higher
Operating System:	Mac OS Sierra 10.12 and higher
Processor:	PowerPC G3, G4, or G5 processor; or Intel-based Mac
RAM:	256 MB or higher
Display*:	1024 x 768 with 16-bit color or higher
Internet Connection:	High-Speed Internet connection

### **Exam Format**

The TSDA-ITE will consist of 160 questions equally divided between general thoracic and cardiac surgery. The ITE is offered only as a computer-based exam at the program site and is to be completed within a five-hour period once the test is launched (at the Program Director's discretion). Examination questions are provided in random order for each examinee.

### **Technical Support**

Technical support will not be available on exam day. Please send an email to Adam Doty at <u>adoty@sts.org</u> and Brittany Walker at <u>bwalker@sts.org</u> on February 8, 2025 or 9 should you experience major technical issues (e.g., Oasis system shut down). It is the program director or coordinator's responsibility to effectively communicate all requirements to exam proctors, so they are properly prepared to launch the TSDA-ITE.

### **Questions?**

TSDA Headquarters, tsda@tsda.org, 312-202-5854 Adam Doty, TSDA Executive Director, adoty@sts.org, 312-202-5802 Brittany Walker, TSDA Coordinator, bwalker@sts.org 312-202-6121